

LIST OF DOCUMENTS FOR SAFE EXIM -
- DIGITAL SIGNATURE FOR DGFT

PROPRIETORSHIP FIRM

- 1 COPY OF GSTIN REGISTRATION CERTIFICATE OR BUSSINESS LICENCE DOCUMENT
- 2 BANK STATEMENT (with transaction less than 3 months)
- 3 IEC CERTIFICATE
- 4 APPLICANT'S PASSPORT SIZE PHOTOGRAPH (with plain background)
- 5 APPLICANT'S PANCARD
- 6 APPLICANT'S ADDRESSPROOF
- 7 VALID PHONE NUMBER AND EMAIL ID

NOTE : ALL DOCUMENTS MUST BE SELF ATTESTED WITH COMPANY ROUND STAMP

PARTNERSHIP FIRM

ORGANISATION DOCUMENTS:

- 1 COPY OF GSTIN REGISTRATION CERTIFICATE OR BUSSINESS LICENCE DOCUMENT
- 2 COMPANY PANCARD
- 3 COPY OF PARTNERSHIP DEED
- 4 BANK STATEMENT (with transaction less than 3 months)
- 5 RESOLUTION / AUTHORITY LETTER (on company letter head)
- 6 IEC CERTIFICATE

AUTHORIZED SIGNATORY DOCUMENTS:

- 1 PANCARD
- 2 ADDRESS PROOF
- 3 PASSPORT SIZE PHOTOGRAPH (with plain background)
- 4 VALID PHONE NUMBER AND EMAIL ID

APPLICANT'S DOCUMENTS:

- 1 PANCARD
- 2 PROOF OF EMPLOYMENT
- 3 PASSPORT SIZE PHOTOGRAPH (with plain background)
- 4 VALID PHONE NUMBER AND EMAIL ID

NOTE : ALL DOCUMENTS MUST BE SELF ATTESTED WITH COMPANY ROUND STAMP

LLP FIRM / PVT LTD FIRM

ORGANISATION DOCUMENTS:

- 1 COPY OF GSTIN REGISTRATION CERTIFICATE OR BUSSINESS LICENCE DOCUMENT
- 2 COMPANY PANCARD
- 3 COPY OF LIST OF DIRECTORS (from MCA Website)
- 4 COPY OF LLP AGREEMENT
- 5 BANK STATEMENT (with transaction less than 3 months)
- 6 COPY OF ORAGANIZATION INCORPORATION CERTIFICATE
- 7 RESOLUTION / AUTHORITY LETTER (on company letter head)
- 8 IEC CERTIFICATE

AUTHORIZED SIGNATORY DOCUMENTS:

- 1 PANCARD
- 2 ADDRESS PROOF
- 3 PASSPORT SIZE PHOTOGRAPH (with plain background)
- 4 VALID PHONE NUMBER AND EMAIL ID

APPLICANT'S DOCUMENTS:

- 1 PANCARD
- 2 PROOF OF EMPLOYMENT
- 3 PASSPORT SIZE PHOTOGRAPH (with plain background)
- 4 VALID PHONE NUMBER AND EMAIL ID

NOTE : ALL DOCUMENTS MUST BE SELF ATTESTED WITH COMPANY ROUND STAMP

CORPRATE FIRM

ORGANISATION DOCUMENTS:

- 1 COPY OF GSTIN REGISTRATION CERTIFICATE OR BUSSINESS LICENCE DOCUMENT
- 2 COMPANY PANCARD
- 3 COPY OF LIST OF DIRECTORS (from MCA Website)
- 4 BANK STATEMENT (with transaction less than 3 months)
- 5 COPY OF ORAGANIZATION INCORPORATION CERTIFICATE
- 6 RESOLUTION / AUTHORITY LETTER (on company letter head)
- 7 IEC CERTIFICATE

AUTHORIZED SIGNATORY DOCUMENTS:

- 1 PANCARD
- 2 ADDRESS PROOF
- 3 PASSPORT SIZE PHOTOGRAPH (with plain background)
- 4 VALID PHONE NUMBER AND EMAIL ID

APPLICANT'S DOCUMENTS:

- 1 PANCARD
- 2 ADDRESS PROOF
- 3 PROOF OF EMPLOYMENT
- 4 PASSPORT SIZE PHOTOGRAPH (with plain background)
- 5 VALID PHONE NUMBER AND EMAIL ID

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