

LIST OF DOCUMENTS FOR CLASS 3 INDIVIDUAL

- 1 PASSPORT SIZE PHOTOGRAPH (with plain background)
- 2 PANCARD (COMPULSORY)
- 3 ADDRESS PROOF (PREFERABLY AADHAR CARD)
- 4 PHONE NUMBER
- 5 EMAIL ID

NOTE : KINDLY SEND CLEAR COPY OF ALL THE DOCUMENTS

LIST OF DOCUMENTS FOR CLASS 3 ORG

PROPRIETORSHIP FIRM

- 1 COPY OF GSTIN REGISTRATION CERTIFICATE OR BUSSINESS LICENCE DOCUMENT
- 2 BANK STATEMENT (with transaction less than 3 months)
- 3 APPLICANT'S PASSPORT SIZE PHOTOGRAPH (with plain background)
- 4 APPLICANT'S PANCARD
- 5 APPLICANT'S ADDRESSPROOF
- 6 VALID PHONE NUMBER AND EMAIL ID

NOTE : ALL DOCUMENTS MUST BE SELF ATTESTED WITH COMPANY ROUND STAMP

PARTNERSHIP FIRM

ORGANISATION DOCUMENTS:

- 1 COPY OF GSTIN REGISTRATION CERTIFICATE OR BUSSINESS LICENCE DOCUMENT
- 2 COMPANY PANCARD
- 3 COPY OF PARTNERSHIP DEED
- 4 BANK STATEMENT (with transaction less than 3 months)
- 5 RESOLUTION / AUTHORITY LETTER (on company letter head)

AUTHORIZED SIGNATORY DOCUMENTS:

- 1 PANCARD
- 2 ADDRESS PROOF
- 3 PASSPORT SIZE PHOTOGRAPH (with plain background)
- 4 VALID PHONE NUMBER AND EMAIL ID

APPLICANT'S DOCUMENTS:

- 1 PANCARD
- 2 PROOF OF EMPLOYMENT
- 3 PASSPORT SIZE PHOTOGRAPH (with plain background)
- 4 VALID PHONE NUMBER AND EMAIL ID

NOTE : ALL DOCUMENTS MUST BE SELF ATTESTED WITH COMPANY ROUND STAMP

LLP FIRM / PVT LTD FIRM

ORGANISATION DOCUMENTS:

- 1 COPY OF GSTIN REGISTRATION CERTIFICATE OR BUSSINESS LICENCE DOCUMENT
- 2 COMPANY PANCARD
- 3 COPY OF LIST OF DIRECTORS (from MCA Website)
- 4 COPY OF LLP AGREEMENT
- 5 BANK STATEMENT (with transaction less than 3 months)
- 6 COPY OF ORAGANIZATION INCORPORATION CERTIFICATE
- 7 RESOLUTION / AUTHORITY LETTER (on company letter head)

AUTHORIZED SIGNATORY DOCUMENTS:

- 1 PANCARD
- 2 ADDRESS PROOF
- 3 PASSPORT SIZE PHOTOGRAPH (with plain background)
- 4 VALID PHONE NUMBER AND EMAIL ID

APPLICANT'S DOCUMENTS:

- 1 PANCARD
- 2 PROOF OF EMPLOYMENT
- 3 PASSPORT SIZE PHOTOGRAPH (with plain background)
- 4 VALID PHONE NUMBER AND EMAIL ID

NOTE : ALL DOCUMENTS MUST BE SELF ATTESTED WITH COMPANY ROUND STAMP

CORPRATE FIRM

ORGANISATION DOCUMENTS:

- 1 COPY OF GSTIN REGISTRATION CERTIFICATE OR BUSSINESS LICENCE DOCUMENT
- 2 COMPANY PANCARD
- 3 COPY OF LIST OF DIRECTORS (from MCA Website)
- 4 BANK STATEMENT (with transaction less than 3 months)
- 5 COPY OF ORAGANIZATION INCORPORATION CERTIFICATE
- 6 RESOLUTION / AUTHORITY LETTER (on company letter head)

AUTHORIZED SIGNATORY DOCUMENTS:

- 1 PANCARD
- 2 ADDRESS PROOF
- 3 PASSPORT SIZE PHOTOGRAPH (with plain background)
- 4 VALID PHONE NUMBER AND EMAIL ID

APPLICANT'S DOCUMENTS:

- 1 PANCARD
- 2 ADDRESS PROOF
- 3 PROOF OF EMPLOYMENT
- 4 PASSPORT SIZE PHOTOGRAPH (with plain background)
- 5 VALID PHONE NUMBER AND EMAIL ID

NOTE : ALL DOCUMENTS MUST BE SELF ATTESTED WITH COMPANY ROUND STAMP